



Sir Robert Pattinson Academy Attendance Bands

**100%
only**

Band 1

Blue (rewards, recognition and extended privileges)

No action required. A range of rewards & privileges available and the best chance of your child fulfilling their full potential.

**96% and
above**

Band 2

Green (rewards and recognition)

If your child attends school 96% and above of the time they will receive regular positive recognition, a range of rewards and above all the best opportunity to achieve academic success.

**95.9%
to
92.5%**

Band 3

Amber 1 (contact home)

If their attendance is between 92.5 - 95.9% form tutors will discuss attendance. If your child's attendance falls into this band their pastoral lead will contact you to discuss any barriers to good attendance and offer support to improve attendance. If attendance continues to fall, then a letter will be sent home.

**92.5%
to
90%**

Band 4

Amber 2 (attendance concern meeting)

If your child's attendance falls into band, a letter will be sent inviting you to an attendance concern meeting with the pastoral lead. At this meeting barriers to good attendance will again be discussed, improvement actions agreed and attendance targets set. Your child may also be allocated an attendance mentor from the leadership team.

**90%
and
below**

Band 5

Red 1 (attendance panel meeting)

If your child's attendance falls into this band you will be invited to attend an academy attendance panel meeting. At the meeting will be a member of the academy senior leadership team and the Attendance Officer. This is the final opportunity to demonstrate an ability to improve attendance before moving towards the prosecution stage. If this meeting is not attended or rearranged within a reasonable time frame you may be issued with a Penalty notice warning letter.

Red 2 (Local Authority pre-prosecution meeting)

If there are no improvements within the timescale agreed at the Academy Attendance Panel Meeting, we will refer the matter to the Local Authority and may issue a penalty notice warning.