



YOUR ENTITLEMENT TO CAREERS EDUCATION & GUIDANCE (PART OF A.S.P.I.R.E.) IN YEAR 12

In Year 12 you will be provided with the following Careers learning

- A taught programme of Careers Education and Guidance delivered through A.S.P.I.R.E. a Tutor taught programme which will enable you to engage in:

SELF DEVELOPMENT: Learning Activity	TERM	Skills	Learning Outcomes		
<p>Self-Awareness: Attend personal statement presentation by University Nottingham to understand how to present yourself in a positive light and stand out from the rest in a written document. Take part in Personal statement workshop to enhance chances of university offer or employment.</p>	Summer	<p>SD1: <i>Assess how you are changing and be able to match your skills interests values to opportunities in learning & work</i></p> <p>Reviewing Reflecting Qualities Decision making Questioning Skills</p>	<p>I understand some of this</p>	<p>I understand most of this</p>	<p>I fully understand this topic</p>
<p>Self-Improvement as a Learner: Take part in a shoe design enterprise activity. Rate your skills before and after the activity to see how you have developed.</p>	Autumn	<p>SD3: <i>Be proactive in taking part in careers, employability and enterprise activities and assess the benefits to you as a learner</i></p> <p>Reflection Reviewing Self Manager Enterprising Team Working Communication</p>			
CAREER EXPLORATION: Learning Activity					
<p>Exploring careers & career development: Attend Careers Fair to gather information from Employers Armed Forces Emergency Forces, HE/FE Education and Training providers, Apprenticeship Champions Take part in Work experience week/volunteering</p>	Autumn Spring	<p>CE1: <i>Reflect on how changing career processes and structures effect peoples experiences and management of their career development</i></p> <p>Questioning Researching Communication Analysing Initiative Participation</p>			

CAREER EXPLORATION: Learning Activity	TERM	Skills	Learning Outcomes		
Investigating Job & Labour Market Information (LMI): Investigate trends in HE admissions and consider possible implications for your own plans. Gather information about different pathways available by attending, apprenticeship and Careers Fair. Research local labour market opportunists do they support your chosen career path	Autumn Spring	CE4: Be able to draw conclusions from researching and evaluating LMI to support your future plans Questioning Communication Team Working Analysing	I understand some of this	I understand most of this	I fully understand this topic
Learning about safe working practices and environments: Attend and take part in presentation on safe working practices delivered by Lincoln Coop and environments delivered by Lincoln Coop to support work experience week.	Autumn	CE6: Recognise different levels of risk and understand your rights/responsibilities linked to safe working practices Communication Team working Participation Self Manager Questioning			
CAREER MANAGEMENT :Learning Activity					
Making the most of careers information advice and guidance (IAG) Attend employer, university, apprenticeship and volunteering talks taking the opportunity to ask questions to develop your knowledge of potential future pathways into work.	Autumn Spring	CM1: Develop and make the most of your personal network of support. Show that you are a proactive user of careers information advice and guidance. Communication Participation Analysing Self Manager			
Preparing for employability: Attend employer, university and apprenticeship talks. Take part in a week of work experience Attend CV writing/letter of application/ personal statement clinics delivered by Universities, Selenity and Lindum	Autumn Spring Summer	CM2: Explain how you are developing your employability to meet your own expectations of employers and co-workers Objectivity Impartiality Analysing Decision making Strengths Weaknesses			

<p>Developing Personal Financial capability: Understand the importance of planning ahead to manage your money in response to key life events both planned and unplanned. How to manage risk and temptations including understanding terms and conditions of contract and taking on loans</p>	Spring	<p>CM4: Show how you have developed your personal financial capability to improve future decisions in life Researching Communication Analysing Self Manager Questioning</p>	I understand some of this	I understand most of this	I fully understand this topic
<p>Identifying choices & opportunities: Attend careers fair, UCAS convention and employer/ apprenticeship/ volunteering talks to support research and evaluation of you chosen career path. Take part in work experience/volunteering</p>	Autumn Spring Summer	<p>CM5: Be able to research and evaluate progression pathways that are open to you Decision making Analysing Researching Questioning Communication Reflecting</p>			
<p>Planning and Deciding: Engage in post-convention and Careers/Apprenticeship fair action planning setting SMART targets</p>	Summer	<p>CM6: Know how to make career enhancing plans and decisions Skills Confidence Qualities Decision Making Planning Communication</p>			
<p>Showing Initiative and enterprise: Undertake mentoring opportunities during ASPIRE working with Year s 7-11 to develop enterprise and employability qualities and skills. Keep a diary of skills used.</p>	Autumn Spring Summer	<p>CM3: Develop and apply enterprise qualities & skills in your approach to work & careers planning Objectivity Impartiality Analysing Decision making Strengths Weaknesses</p>			

To support the taught programme you will also:

Have time to discuss your own plans, and set targets with your form tutor and parents

- Have open access to a well-stocked current careers resource centre.
- Attend a planned options evening programme and receive Year 9 options information
- Take part in a work related learning and enterprise activity
- Access to an independent and impartial *Careers Guidance* advisor

To help you see what you have achieved, you will be asked to complete a questionnaire related to the programme.